

ADARSH VIDYA PRASARAK SANSTHA'S

ADARSH COLLEGE OF ARTS & COMMERCE

Kulgaon, Badlapur

The Annual Quality Assurance Report

AcAdemic YeAr 2015-16

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The Annual Quality Assurance Report (AQAR)
For
The Academic year 2015-16
Part – A

1.Details of the Institution

- 1.1 Name of the Institution **Adarsh College of Arts & Commerce**
- 1.2 Address **Near K.B.M.C. Office, At & Post Kulgaon**
- City/Town **Badlapur**
- State **Maharashtra**
- Pin Code **421 503**
- Institution e-mail address **adarshcollege@rediffmail.com**
- Contact Nos. **0251- 2691897/2691819**
- Name of the Head of the Institution: **Dr. Vaidehi Daptardar**
- Tel. No. with STD Code: **0251/6943000**
- Mobile: **09820613685**
- Name of the IQAC Co-ordinator: **Mr.Satish Pharate**
- Mobile: **9820726707**
- IQAC e-mail address: **aqaradarsh@gmail.com**
- 1.3 **NAAC Track ID** **MHCOGN 12186**
- 1.4 **NAAC Executive Committee No. &Date:** **EC/56/A & A/131 Dated 16.09.2011**
- 1.5 Website address: www.adarshcollege.avpskulgaon.net
- Web-link of the AQAR: <http://www.adarshcollege.avpskulgaon.net/aqar>
- 1.6 Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.78	2011	15-09-2016

- 1.7 Date of Establishment of IQAC **21st November 2011**

- 1.8 AQAR for the year **2015-16**
- 1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC
- i. **AQAR of 2011-12 submitted to NAAC on 24-08-2012**
 - ii. **AQAR of 2012-13 submitted to NAAC on 17-05-2014**
 - iii. **AQAR of 2013-14 submitted to NAAC on 10-12-2014**
 - iv. **AQAR of 2014-15 submitted to NAAC on 03-07-2015**

1.10 Institutional Status

University State () Central () Deemed () Private ()

Affiliated College Yes () No ()

Constituent College Yes () No ()

Autonomous college of UGC Yes () No ()

Regulatory Agency approved Institution (UGC) Yes () No ()

Type of Institution Co-education () Men () Women ()

Urban () Rural () Tribal ()

Financial Status Grant-in-aid () UGC 2(f) UGC12B Grant-in-aid +Self Financing

1.11 Type of Faculty/Programme

Arts () Commerce ()

Others (Specify) : **Extention programs of distance Learning of Yashwantaro Chavan Maharashtra Open University**

1.12 Name of the Affiliating University : **University of Mumbai, Mumbai**

1.13 Special status conferred by Central/ State Government : **UGC**

Autonomy by State/Central Govt. / University : **N/A**

University with Potential for Excellence : (**X**) UGC-CPE (**X**)

DST Star Scheme (**X**) UGC-CE (**X**)

UGC-Special Assistance Programme (**X**) DST-FIST (**X**)

UGC-Innovative PG programmes (**X**) any other (Specify) ---

UGC-COP Programmes N.A.

2. IQAC/Composition and Activities/ Committee

2.1	No. of Teachers& Principal	04
2.2	No. of Administrative/Technical staff	01
2.3	No. of students	04
2.4	No. of Management representatives	03
2.5	No. of Alumni	01
2.6	No. of any other stakeholder and Community representatives	01
2.7	No. of Employers/ Industrialists	01
2.8	No. of other External Experts	02

- 2.9 Total No. of members **17**
- 2.10 No. of IQAC meetings held **03**
- 2.11 No. of meetings with various stakeholders: **02** Faculty - **03** Non-Teaching Staff - **01**
Alumni **01** Others ---
- 2.12 Has IQAC received any funding from UGC during the year? Yes () No ()
If yes, mention the amount

60,000/-

- 2.13 Seminars and Conferences (only quality related)
- (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC :
Total Nos. **04** International - **00** National **02** State -**00** Institution Level - **02**
- (ii) Themes of Seminars/Workshops:
- 1. A workshop on ‘Career Development through Enhancement of Personnel Skills’ held on 02/09/2015.**
 - 2. A work shop on ‘Maintaining of Accounts & Finance for College Efficiency’ for non-teaching staff members held on 28/11/2015.**
 - 3. National Seminar on ‘Dr. B. R. Ambedkar’s Thoughts : A contemporary relevance’ held on 09/04/2016.**
 - 4. National Seminar on ‘Silver Jubilee of Economic Reforms in India :A Balance sheet (1991-2015)’held on 25/04/2016.**
- 2.14 Significant Activities and contributions made by IQAC :
- 1. To ensure high level of clarity and focus in institutional functioning towards quality enhancement. Teachers are delegated & encouraged to present papers at seminars and conferences.**
 - 2. To ensure internalization of the quality culture: - Principal conducted Review meetings regularly.**
 - 3. To build an organised methodology of documentation and internal communication: - Filing system, Division of work, Reviews & Notices are maintained. Computerization of the systems is undertaken as per the need of the time.**
- 2.15 Plan of Action by IQAC/Outcome
- The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.**

Plan of Action	Achievements
To take steps to reduce percentage of failure of the students	A. To improve the performance : <ul style="list-style-type: none"> • We conducted crash courses before the examination for failure students. • We conducted Remedial Courses before the examination. • We conducted lectures under Scholar batch for promising students for T. Y. Classes. B. Question banks through email/offline were given to the students for preparing for examination.
I.C.T. Methods to be used in Teaching	1. Teachers’ training sessions were conducted in data processing and presentation.

Improving Students Participation in Academic & Extra Curricular Activities	<ol style="list-style-type: none"> 1. The students were encouraged to attend conferences and seminars held by the departments. 2. Business Fair was organized, in which 14 stalls were installed by the students, which gave them hands on experience of managing business.
Research and Development Cell	<ol style="list-style-type: none"> 1. With the help of students , surveys were conducted. Survey give insight into problems. 2. To deal with a theme based 'In House Publications', thinking & Expressions of students was tried to be improved. 3. The students were sent to other colleges to participate in seminars and workshops relating to professional educational programs. 4. A special lecture for IQAC guidelines for College development was organized as a refresher course.
Optimum utilization of Infrastructure	New programs will be introduced from 2016-17 to ensure optimum utilization of the infrastructure.
Extension Building	Construction work of the college extension building is completed and infrastructure work of the extension building is in progress which will help to fulfil the additional requirements of rising number of courses.
Development of Effective Communication Skills among Students	<ol style="list-style-type: none"> 1. The course in English Effective Communication was conducted for the benefit of the students. 2. Discussion Forum also conducted programmes. 3.'Manthan'

2.16 Whether the AQAR was placed in statutory body : Yes () No ()
Management () Syndicate () any other body ()

Provide the details of the action taken

1. Construction of college building alongwith Auditorium with State of Art facilities was completed.
2. Sports Equipments were purchased.
3. Sports ground for outdoor games was developed near college canteen.
4. Course on effective communication was conducted.
5. Lectures & workshops on stress management, health awareness & happiness were organised throughout the year.
6. The plan of action for development for the next two years was determined and drafted.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	Nil	01	Nil
PG	06	Nil	06	Nil
UG	05	Nil	03	Nil
PG Diploma	----	----	----	---
Advanced Diploma	----	----	----	----
Diploma	----	----	----	----
Certificate	-----	-----	----	----
Others(YCMOU)	03	Nil	03	
Total	15	Nil	13	----
Interdisciplinary	---	-----	----	----
Innovative	----	----	-----	----

1.2 (i) Flexibility of the Curriculum: Core and Elective options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	11(UG and PG Programs)
Yearly	01(Ph.D)

1.3 Feedback from stakeholders * Alumni () Parents () Employers () Students ()
(On all aspects)

Mode of feedback : Online () Manual () Co-operating schools (for PEI) ()

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects. NIL

1.5 Any new Department/Centre introduced during the year. If yes, give details. : **NO**

Supplement for Information Notes-

- The college runs the PhD centre in the subject of Business Economics under the guidance of Prin. Dr. Daptardar. Presently eight students are doing PhD at the centre, out of which two students are transferred to other centre.**
- Post Graduation Programs include Masters Degree in Arts and Commerce. In the Arts faculty the post graduation program is for following three independent groups of subjects of specialization**

- A. Marathi
- B. Economics
- C. History

Marathi is the language of instruction for above PG programs in the Arts faculty.

3. The commerce faculty students of post graduation classes may choose from following three independent groups of subjects of specialization.

- A. Accountancy
- B. Management
- C. Banking and Finance

The medium of instruction for the commerce faculty is English. Thus, we provide wide choice to the students in their pursuit of obtaining higher education.

4. The under graduate section of the college consists of following programs

1. Bachelor of Arts (Traditional) - 2 Divisions (Three-Year Degree Course)
2. Bachelor of Commerce(Traditional) - 2 Divisions (Three-Year Degree Course)
3. Self-financing Courses-Batch of 60 students(Three-Year Degree Course)
 - Bachelor of Banking and Insurance
 - Bachelor of Management Studies
 - Bachelor of Accounting and Finance

5. The college runs the centre of Yashwantrao Chavan Maharashtra Open University for the benefit of the people from working class for B.A & B.com Courses& Diploma in Journalism.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
12	7	3	1 (Principal)	1 (Librarian)

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	03*	-	-	-	-	-	-	-	03

* 1- Economics , 1- English , 1- History (P/T)

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	09	16	03
Presented	09	12	03
Resource Persons	01	01	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Remedial lectures, crash courses for the students.
- Organization of workshop on research skills for the faculty members.
- Scholar Batch lectures were organized for the 'Topper Students'.

2.7 Total No. of actual teaching days during this academic year : 180 Days

2.8 Examination/ Evaluation Reforms initiated by the Institution :-

- The crash courses were organized to help students in improving their performance in Semester End examination.
- Students are aided with Question Banks.
- To maintain secrecy coding of question papers is used in all examinations.
- Photocopy of answer books is provided to the students on their demand.
- Ordinance 0.5050 is followed and action is taken as specified therein of the Maharashtra Universities Act, 1994 for adoption of unfair means by students during the examination.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshops

2.10 Average percentage of attendance of students (60%)

2.11 Course/Programme wise distribution of pass percentage for Academic Year 2014-15:

Title of the Programme	Total no. of students appeared					
		Distinction %	I %	II %	III %	Total Pass %
F.Y.B.Com SEM I	239	-	2.51%(06)	1.67%(4)	52.72%(126)	56.90%(136)
F.Y.B.Com SEM II	231	-	2.60%(06)	3.90%(09)	35.93%(83)	42.42%(98)
S.Y.B.Com SEM III	178	-	5.06%(09)	11.24%(20)	69.66%(124)	85.96%(153)
S.Y.B.Com SEM IV	176	0.57%(01)	6.25%(11)	11.36%(20)	65.91%(116)	84.09%(148)
T.Y.B.COM SEM V	165	2.42% (04)	18.18% (30)	18.18% (30)	30.30%(50)	69.09% (114)
T.Y.B.COM SEM VI	167	-	7.78%(13)	17.96%(30)	42.51%(71)	68.26%(114)
F.Y.B.A SEM I	160	0.62%(01)	5%(08)	5%(08)	59.38%(95)	70%(112)
F.Y.B.A.SEM II	148	1.35%(02)	4.73%(07)	10.14%(15)	59.46%(88)	75.68%(112)
S.Y.B.A. SEM III	124	0.81%(01)	4.84%(06)	10.48%(13)	74.19%(92)	90.32%(112)
S.Y.B.A. SEM IV	125	-	10.40%(13)	14.40%(18)	57.60%(72)	82.40%(103)
T.Y.B.A.SEM V (HIST)	47	2.12%(01)	25.53%(12)	36.17%(17)	27.2%(13)	93.6%(43)
T.Y.B.ASEM V (MAR)	26	-	11.53%(3)	15.38%(04)	23.7%(06)	53.08%(13)
T.Y.B.A.SEM V (ECO)	45	-	2.22%(01)	22.22%(10)	26.66%(12)	51.11%(23)
T.Y.B.A.SEM VI (HIST)	52	1.92%(01)	19.23%(10)	26.92%(14)	28.84%(15)	76.92%(40)
T.Y.B.ASEM VI (MAR)	26	3.85%(01)	19.23%(05)	15.38%(04)	19.23%(05)	57.69%(15)
T.Y.B.A.SEM VI (ECO)	46	4.35%(02)	8.69%(04)	23.91%(11)	23.91%(11)	58.69%(27)
F.Y.B.B.I SEM I	60	-	8.33%(05)	15%(09)	55%(33)	78.33%(47)
F.Y.B.B.I SEM II	60	1.67%(01)	10%(06)	18.33%(11)	45%(27)	75%(45)
S.Y.B.B.I SEM III	51	-	3.92%(02)	21.57%(11)	68.63%(35)	94.12%(48)
S.Y.B.B.I SEM IV	51	1.96%(01)	17.65%(09)	39.22%(20)	37.25%(19)	96.08%(49)
T.Y.B.B.I SEM V	39	-	15.38%(06)	15.38%(06)	35.90%(14)	66.67%(26)
T.Y.B.B.I.SEM VI	39	-	7.69%(03)	20.51%(08)	25.64%(10)	53.85%(21)
F.Y.B.M.S. SEM I	44	-	4.55%(02)	11.36%(05)	45.45%(20)	61.36%(27)
F.Y. B.M.S. SEM II	41	-	-	4.88%(02)	53.66%(22)	58.24%(24)
S.Y. B.M.S.SEM III	21	-	-	19.05%(04)	52.38%(11)	71.43%(15)
S.Y. B.M.S.SEM IV	21	-	14.29%(03)	23.81%(5)	47.62%(10)	85.71%(18)
T.Y. B.M.S SEM V	26	-	3.85%(01)	11.54%(03)	42.31%(11)	57.69%(15)
T.Y. B.M.S SEM VI	25	-	-	8%(02)	40%(10)	48%(12)
FY BAF SEM I	60	-	11.67% (07)	5%(03)	58.33%(35)	75%(45)
FY BAF SEM II	58	-	12.07% (07)	10.34% (06)	48.28%(28)	70.69%(41)
M.COM SEM I	34	-	2.94%(01)	8.82%(03)	17.65%(06)	29.41%(10)
M.COM SEM II	25	-	4%(01)	12%(03)	20%(05)	36%(09)
M.COM SEM III	25	4%(01)	24%(06)	24%(06)	28%(07)	80%(20)
M.COM SEM IV	19	5.26%(01)	21.05% (04)	31.57% (06)	15.78% (03)	73.68% (14)
M.A.SEM I Marathi	16	0	6.25%(01)	6.25%(01)	31.25%(05)	43.75%(07)
M.A.SEM I History	33	6.06% (02)	30.30%(10)	21.21%(07)	33.33%(11)	90.91%(30)
M.A.SEM I Economics	44	0	2.27%(01)	9.09%(04)	36.36%(16)	47.73%(21)
M.A.SEM II Marathi	13	0	7.69%(01)	15.38%(02)	53.85%(07)	76.92%(10)
M.A.SEM II History	30	10%(3)	43.33%(13)	20%(06)	10%(03)	83.33% (25)
M.A.SEM II Economics	24	4.17%(01)	0	16.67%(04)	29.17%(07)	50%(12)
M.A.SEM III Marathi	9	0	0	0	11.11%(01)	11.11%(01)
M.A.SEM III History	27	3.70%(01)	18.52%(05)	40.74%(11)	33.33%(09)	96.30%(26)
M.A.SEM III Economics	16	0	6.25%(01)	12.50%(02)	43.75%(07)	62.50%(10)
M.A.SEM IV Marathi	10	0	0	30%(03)	10%(01)	40%(04)
M.A.SEM IV History	24	0	29.17%(07)	20.83%(05)	41.67%(10)	91.67%(22)
M.A.SEM IV Economics	12	0	8.33%(01)	8.33%(01)	50%(06)	66.67%(08)

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. **IQAC conducts review meetings and members provide suggestions for improving teaching & learning process.**
2. **We obtain feedback from the students for teaching staff members . The Students responses are discussed in the meeting and ATR is prepared.**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	02 (Dr.S.A.Bhele& Mr.M.V.Paranjape)
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	Principal delivered lectures at Orientation Courses & Refresher Courses of Academic Staff Colleges
Summer / Winter schools, Workshops, etc.	—
Staff Academy forum	All Staff members (22)

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily on Contract basis
Administrative Staff	09	02	-	07
Technical Staff	-	-	-	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- **Business Fair was organized for the students for Entrepreneurial Skills.**
- **Surveys : a) Management of Co-operative Housing Societies
b) Banking Literacy
c) Maharashtra Assembly Elections (2004-2014).**

3.2 Details regarding major projects

Particulars	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.3 Details regarding minor projects

Particulars	Completed	Ongoing	Sanctioned	Submitted
Number	---	02	50,000[2014-15]	---
Outlay in Rs. Lakhs	---	---	---	---

3.4 Details on research publications

Particulars	International	National	Others
Peer Review Journals	08	03	---
Non-Peer Review Journals	---	---	---
e-Journals	02	---	---
Conference proceedings	04	18	02

3.5 Details on Impact factor of publications:

Name of the Person	Impact Factor	ISSN/ISBN No.
Dr. Vaidehi Daptardar	IJOR (3.2)	-
Dr. Vaidehi Daptardar	2.3	-
Dr. Vaidehi Daptardar	3.4	-
Mr. Satish Pharate	3.012	2348-1390
Mr. Satish Pharate	3.4052	2231-5063
Mr. Satish Pharate	4.205	2394-207X
Dr. Sandeep Bhele	3.4	-

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects (02)	1 Year 2014-15	University of Mumbai	50,000 [2014-15]	40,000 [2015-16]

3.7. No. of books published

i) With ISBN No. (09)

ii) Chapter in edited books (05)

iii) Without ISBN No. ---

3.8 No. of University Departments receiving funds from

UGC- SAP (X) CAS (X) DST-FIST (X) DPE (X) DBT Scheme/funds (X)

3.9 For colleges

Autonomy (X) CPE (X) DBT Star Scheme (X) INSPIRE (X) CE (X) Any Other (specify) (X)

3.10 Revenue generated through consultancy (X)

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		02			01
Sponsoring agencies		College Management & UGC			College Management

3.12 No. of faculty served as experts, chairpersons or resource persons:

Experts- 04 , Chair Persons/Resource persons - 05

3.13 No. of collaborations

International (X) National (X) Any other (X)

3.14 No. of linkages created during this year :

1. **Bombay Stock Exchange , Mumbai**
2. **Rampra Steel Industries (P) Ltd., Badlapur**
3. **Forum of Free-Enterprise, Mumbai**
4. **Shetkari Sahakari Sakhar Karkhana , Baramati**
5. **Krishi Paryatan Kendra, Baramati**
6. **Bunty Foods Products, Ambernath .**
7. **Global Vipshyana Pagoda, Borivali – Mumbai**

3.15 Total budget for research for current year in lakhs: **From Management of College Rs.0.5 lakhs**

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
02	---	---	01	--	01	--

3.18 No. of faculty from the Institution who are Ph.D.Guides (01)

Students registered under them (05)

3.19 No. of Ph.D. awarded by faculty from the Institution (X)

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF (X) SRF (X) Project Fellows (X) Any other (X)

3.21 No. of students Participated in NSS events:

University level (362) State level (04) National level (X) International level (X)

3.22 No. of students participated in NCC events:

University level (X) State level (X) National level (X) International level (X)

3.23 No. Of Awards won in NSS:

University level (X) State level (X) National level (X) International level (X)

3.24 No. of Awards won in NCC:

University level (X) State level (X) National level (X) International level (X)

3.25 No. of Extension activities organized

University forum (X) College forum (4) NCC --- (X) NSS - (21)

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social

Responsibility : Community Flag Hoisting, Matrudin, Business Fair, Blood Donation Camp, participation of students in pulse-polio surveys. National Integration Day.

Criterion – IV

4.Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	15 Acres	----	Owned	15 Acres
Class rooms	13	4 (Extension Building)	Management	17
Laboratories	01 (IT Lab) 01(Comm.Lab)	Nil	Management	02
Seminar Halls	01 01	01 (Auditorium in Extension Building) 01 (AV Room)	Management	02
College General Office	02	01	Management	
Principal Chamber	01	01	Management	
Management Office	01	01	Management	
Gymkhana (Indoor)	01	01	Management	
University Exam Room	-	01	Management	
YCMOU Centre	01	01	Management	
No. of important equipment's purchased (\geq 1-0 lakh) during the current year.		01 (Acoustic work for auditorium) & Furniture for auditorium	Management	
Value of the equipment purchased during the year (Rs. in Lakhs)		Approx. Rs. 23 lacs for Acoustic & Rs.15 lacs for furniture, Rs.60 thousand For projector	Management	
Outdoor sports ground	01 Small 01 Big	Approx. Rs.1.5 lacs (Near College Canteen)	Management	

4.2 Computerization of administration and library

1. **Computerization of College office and Library is completed.**
2. **College library blog & website is updated.**
3. **Bar Code system for books for issue to the students is continued.**
4. **Accounts and administrative software packages for Office like Tally is continued.**
5. **Fee Receipt Generation and Updating of Admission records is done through computerized system.**
6. **Online admission form filling , enrolment & submission of University Examination forms and also sending internal marks to University for Semester V & VI examinations, online submission of forms of Govt. Scholarship**
7. **Library Advisory Committee monitors library activities on half-yearly basis.**

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8018	1153314.00	1090	117389.00	9108	1270703.00
Reference Books	11172	1732912.00	474	122064.00	11646	1854976.00
e-Books	97000	2500.00	-	-	97000	2500.00
Journals	85	31617.00	78	30252.00	163	61869.00
e-Journals	4500	2500.00	-	-	4500	2500.00
Digital Database	2	--	-	-	2	--
CD & Video	237	9773.00	09	150.00	246	9923
Others (maps)	29	2700.00	-----	-----	29	2700.00
TOTAL		2935316.00		269855.00		3205171.00

4.4 Technology up gradation

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	55+06 Laptops	25	01	25	01	15	4 Laptops	3 LCD 1 VCD 1 Sound System
Added	01 Laptop	---	01	---	---			1 Sound System 1 LCD
Total	55+07	25	02	25	01	15	04	7

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation (Networking, e-Governance etc.)

1. Well equipped IT lab for Students and Teachers which enables them to complete their assignments
2. Various National and International Journals are available for teachers through INFLIBNET.
3. Provision of laptops for departments to make presentations in the classrooms.
4. Academic, administrative instructions are available on College website such as results, upcoming events like seminar, workshops and student-oriented events.

4.6	Amount spent on maintenance in Thousands	
i)	a) ICT- LAB	Rs. 32,500/-
	b) Software	Rs. 15,000/-
ii)	Gardner	Rs. 60,000/-
iii)	CCTV	Rs. 10,000/-
iv)	AC	Rs. 9,000/-
v)	Generator	Rs. 12,000/-
vi)	Xerox	Rs. 10,000/-
vii)	Copier	Rs. 20,000/-
viii)	EPBX System	Rs. 5,000/-
ix)	Biometric Machine	Rs. 2,000/-
Total:		Rs.1,75,500/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

A ‘Welcome Address’ is given by the Principal to all the first year students in the beginning of the Academic Year.

To enhance the student support services, IQAC organised the programmes like ‘X Generation -Managing Stress, Guru pournima, Handling Stress among Adolescent. The main objective of organising these programs is to make students aware about the tradition and Culture, and how to manage stress and deal with adolescent problems.

5.2 Efforts made by the institution for tracking the progression

The College organises the bridge courses and special lectures, remedial lectures for the weak students and for the students who have failed in the exam and appearing for A.T.K.T. exams.

5.3 (a) Total Number of students

UG		PG		Ph.D.		Others SFC		Total	
Men	Women	Men	Women	Men	Women	Men	Women	Men	Women
412	614	97	124	02	06	137	223	648	967

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men No. - **648 (40.13%)**

Women No-**967 (59.87%)**

Last Year (2014-15)							This Year (2015-16)						
General	SC	ST	OBC	DT+NT	Physically Challenged	Total	General + Ph.D	SC	ST	DT+NT	OBC	Physically Challenged	Total
556	280	90	537	93	01	1557	557+08	307	87	81	574	01	1615

Demand ratio = **129.21%**

Dropout% = **15.67%**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Books on competitive examinations are available in library. Library reading facility and membership is available for all the interested students. Besides this the Placement and Career Guidance Cell organizes programs for students. As a part of workshop on Personality development, a Seminar was specially organised on CCE.

No. of student beneficiaries 125

5.5 No. of students qualified in these examinations

NET (01) SET/~~SLET~~ (02) GATE (X) CAT (X)
IAS/IPS etc (X) State PSC (X) UPSC (X) Others (X)

5.6 Details of student counselling and career guidance :

1. **Presentation by NIIT to provide information about scope available in Information technology.**
2. **Career guidance program was organised by CMC Kalyan for IT & accountancy courses.**
3. **Guidance lecture on ‘Careers in Hospitalities & Tourism after graduation’ was organized.**
4. **An orientation session was conducted for the students by NKCL for career opportunities in the computer.**
5. **‘Career through Competitive Exams – MPSC & UPSC’ was organized by Shri Madhusudan Pendse.**

No. of students benefited (200)

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-----	-----	NIL	-----

5.8 Details of gender sensitization programmes

- 1. Prin. Dr. Vaidehi Daptardar conducted Orientation Programme for girl students.**
- 2. Health and Happiness Workshop was organized for girl students.**
- 3. Matrudin was organised in the college, social worker and two mothers of our students were felicitated.**
- 4. X Generation students participated in Yuvati Melava.**
- 5. International Women’s Day was celebrated, the Women Entrepreneurs were felicitated. They gave guidance to students on choosing different innovative careers suitable to women.**

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level (**85**) National level (**X**) International level (**X**)

No. of students participated in cultural events

State/ University level (**178**) National level (**01**) International level (**01**)

5.9.2 No. of medals /awards won by students in Sports, Games and other events Sports:

State/ University level (**X**) National level (**X**) International level (**X**)

Cultural : State/ University level (**04**) National level (**X**) International level (**X**)

5.10 Scholarships and Financial Support

Particulars	Number of students	Amount (in Rs.)
Financial support from institution		40,000/-
Financial support from government	748	43,48,970/-
Financial support from Siddhi vinayak Trust		
Financial support from Mr. Gujrathi		
Financial support from other sources	03	10,000/-
Number of students who received International/ National recognitions	---	---

5.11 Student organised / initiatives

Fairs : State/ University level * National level International level

Exhibition: State/ University level National level International level

* 1)Principal’s Day 2) Funfair & 3) Rotaract club’s exhibition.

5.12 No. of social initiatives undertaken by the students

- **Street play by NSS Students.**
- **Rotract Club adopted school in Adivasi pada near Kondeshwar Badlapur were students are going every weekend to teach tribal students.**
- **Students organized a Cultural Programme ‘ Jina Isika Naam’ where platform is provided to blind people. Through this program fund of Rs.30,000/- was raised which was donated to farmers of Jalgaon.**
- **Under ‘ Go Village’ program Rotract student members stay for few days in villages. They have organized various programs & competitions for tribal women.**

5.13 Major grievances of students (if any) redressed : **01**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:-The vision of Adarsh College of Arts & Commerce is to be socially oriented eminent educational institute nurturing talent and advancing knowledge in a vibrant learning environment having quest for quality.

Mission:-

- To impart quality educational services as per changing needs of the time.
- To make education all-inclusive for students in and around Badlapur from socially underprivileged classes.
- To transmit students' potential capacity into Man-Making by encouraging them to learn in competitive atmosphere.
- To aim at making good citizens of India having deep rooted Indian Culture.

6.2 Does the Institution has a Management Information System

Management Information System (MIS)

- MIS Reports are generated through Biometric machines.
- Daily Attendance Sheets are circulated in every classroom during each lecture.
- Daily signed Attendance Sheets are taken for present students during every lecture in classroom by the concerned teacher.
- Suggestion box/Complaint box is kept in College office.
- Class guardians meetings are conducted with regular intervals & reports are submitted.
- Regular rounds are made & Special lectures are taken are by Principal during the lectures hours.
- At middle and higher management level the monthly meetings are conducted and the minutes of business transacted at the meeting are kept as information on record.
- A Software for Computerized admission to results is used. It gives data about the students right from 'Entry to Exit level' with all particulars.
- We follow guidelines given by the Joint Director of Higher Education and University Authorities. Regular meetings of college Governing council, Local managing committees & other administrative committee are held to deal with matters relating to the college.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- 1) Sending staff to attend the syllabus revision workshops for the subjects they teach.
- 2) Organisation of Departmental Meeting with Examination Committee to confirm pattern of Question paper in the subjects included in the curriculum.
- 3) Deciding the Methodology of Teaching to incorporate changes in the syllabus.
- 4) The students are oriented towards preparation of the projects and assignments in the internal examinations.

6.3.2 Teaching and Learning

- 1) Students are provided with question-banks, question –papers of previous examinations.
- 2) Assignments are given to the students in the subject-related topics as the part of examination pattern.
- 3) Projects are given to the final year students of the Self Financing Courses.
- 4) Remedial and crash courses are organized to improve results of the students.
- 5) Guest or special lectures are organized to make revision of the students for examination.
- 6) Scholar batch lectures are organized for Third year students .

6.3.3 Examination and Evaluation

- 1) Examinations are conducted strictly as per the norms specified by the University of Mumbai.
- 2) The question-papers are set as per the guidelines given by the BOS in the respective subjects.
- 3) Scheme of Marking is prepared before the assessment of the answer-books.
- 4) Assessed papers are moderated by inviting external moderators.
- 5) Results are declared within the prescribed period by the University of Mumbai.
- 6) FY & SY results are declared within prescribed period on website as well as on the notice boards in the college simultaneously.
- 7) Revaluation facility can be availed by the students on demand.
- 8) Students are counsel during examinations to prevent use of unfair means.

6.3.4 Research and Development

1. Faculty members are encouraged to register for Doctoral Research and to undertake Minor Research Programs.
2. Departmental publications for improvement of writing skills of the students.
3. Three surveys were undertaken:
 - a) Management of Co-operative Housing Societies
 - b) Banking Literacy among the Students
 - c) Maharashtra Assembly Elections (2004-2014).

6.3.5 Library, ICT & Physical infrastructure/instrumentation.

1. Work of the extension building is completed .
2. Students use ICT infrastructure for preparation of projects and the teachers use it for preparation of presentations.
3. Campus Beautification plan is implemented in coordination with parent organization.

6.3.6 Human Resource Management

Human Resource requirements are discussed in College Governing Council meetings .The requirement of the work force in the teaching and non-teaching staff is calculated based on workload and the present availability of the staff. For new recruitments, approval of the College Governing Council is obtained. Following process is adopted to fill vacancies.

- Wide publicity is given to the vacancies through Newspaper Advertisement.
- Selection process involves screening of applications, personal interview by the panel consisting of representatives of the Governing Body, Principal and senior staff members.
- Additional employees are recruited in the Non-teaching staff for adequate security, Cleanliness & arrangements. The management bears the cost of the salary of these additional staff members.

6.3.7 Faculty and Staff recruitment

1. **Lab Attendant: -**
2. **Clerical : 03**
3. **Teaching Staff : 10**
4. **Support Staff : 2**
5. **Gymkhana staff : 2**

6.3.8 Industry Interaction / Collaboration

1. **Bombay Stock Exchange , Mumbai**
2. **Rampra Steel Industries (P) Ltd., Badlapur**
3. **Forum of Free-Enterprise, Mumbai**
4. **Malegaon Sahakari Sakhar Karkhana , Baramati**
5. **Krishi Paryatan Kendra, Baramati**
6. **Bunty Foods Products, Ambernath .**
7. **Global Vipshyana Pagoda, Borivali – Mumbai.**

6.3.9 Admission of Students -

Admissions are given purely on Merit basis through the merit list and as per the process stipulated by the University of Mumbai from time to time.

6.4 Welfare schemes for :-

Teaching	<ol style="list-style-type: none">1. Duty Leaves2. Medical Leaves3. FIP4. Study Leaves5. Emergency Financial Aid6. Staff Welfare Activities7. Pathpedhi Membership and Loans Scheme8. Advance against salary9. LTC
Non teaching	<ol style="list-style-type: none">1. Duty Leaves2. Medical Leaves3. Emergency Financial Aid4. Earned Leave5. Staff Welfare Activities6. Pathpedhi Membership and Loans Scheme7. Advance against salary8. LTC9. Tea Arrangements
Students	<ol style="list-style-type: none">1. B.C Scholarship2. EBC Scholarship3. Book Bank Scheme for regular & SFC students.4. Fees Reimbursement Scheme5. Health Check-up6. Children's Appreciation Fund.7. Post Matric Scholarship8. Recommendations for outside NGO's and Agencies Scholarships9. Late Sunanda Abhyankar Scholarship10. DA-TA for representing College in activities.

6.5 Total corpus fund generated: **Rs. 57,000/-**
(Pitambari – Rs.50,000/- , Ambavane Rs.5,000/- , CMC Rs.2,000/-)

6.6 Whether annual financial audit has been done : Yes

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Administrative	-	-	Yes	Management, Principal & Internal Auditors
Academic	-	-	Yes	Management & Principal

6.8 Does the College declare results within 30 days?

For UG Programmes Yes () No ()

(As per University norms of 45 days from examination)

For PG Programmes Yes () No ()

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- **The University of Mumbai frames the rules and regulations. We observe the same while conducting the examinations.**
- **To observe the utmost secrecy , the work of question-paper printing is done in-house with the help of Copier and photocopy machines.**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Our College has functional autonomy to work in the framework of given set up and as per the provisions of Maharashtra Universities Act 1994(Amended in 2000).

6.11 Activities and support from the Alumni Association

- 1) Interaction with final year students is organized.**
- 2) Ex-students are invited to participate in activities of the committees.**
- 3) Ex-students are invited to deliver the lectures and share their experiences.**
- 4) Our yearly volume of 'Srujan' 2015-16 contains special theme of 'Skill India', which comprises of written articles of Ex-students only, including Editorial.**

6.12 Activities and support from the Parent – Teacher Association

- 1) Regular Meetings are held with the Parents and their suggestions are invited.**
- 2) In Special case, Parents are given counselling through a committee of Principal and staff Members.**

6.13 Development programmes for support staff :

- 1) Support Staff is sent to attend trainings and workshops related to administration matters.
- 2) Workshop on 'Maintaining of Accounts & Finance for college efficiency' was organized for non teaching staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- 1) Eco sanitation project to generate gas through urinals is established with the help of Kulgaon Badlapur Municipal Council.
- 2) Green Campus is maintained by planting trees and maintaining garden.
- 3) Rainwater Harvesting system exists in the Campus.
- 4) Plantation was made in the Campus for its beautification.
- 5) Nature club 'Trek – Fest' was organized .

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during academic year 2015-16 that have created a positive impact on the Functioning of the institution.

- **Women Development Cell** organizes Programmes related to Women Issues and health awareness campaigns . This year following programs were organised by the Cell:
 1. One day workshop on Health & Happiness was organised in association with Art of living.
 2. 'Matrudin' an Annual flagship programme was organised.
 3. 'Desh Vandana' a walking talking quiz on India was organised.
 4. 'Skill Development' workshop was organised for 8 days in association with Savitribai Fule Vocational Training Centre & training was given to the students in computer , mobile repairing, cake making, beauty parlour courses.
 5. International Women's Day was celebrated & 10 lady Entrepreneurs/Directors were felicitated.
 6. Yuvati Melava, organized by Rashtra Seva Samiti & Ujjwala Mandal was attended by our students.
 7. PAN Card camp was organized in association with UTI Infrastructure Technology & Services Ltd.
- **NSS unit** organised following programs during this academic year :
 1. Blood Donation Camp along with thalassemia detection test was organized.
 2. Tree plantation programme in association with Swami Vivekananda Kendra was organised.
 3. NSS day was celebrated.
 4. Swachh Bharat Abhiyan week was celebrated.
 5. Road safety week was celebrated.
 6. Disaster Management Training Programme was organized in which Mock Drill was presented by Fire Brigade department of Badlapur.
 7. Yuva Din was celebrated in association with Philosophy Department.
 8. Awareness Campaign for saving electricity was made in Badlapur.
- **Business Fair** for the students was organized by IQAC.
- **Publications** of magazines and articles : -
 - a) Dr. B.R. Ambedkar's Thoughts : A contemporary relevance.
 - b) Silver Jubilee of Economic Reforms in India : A Balance sheet (1991-2015).
 - c) Role of NGO's.
- **Organization** of Seminars and Workshops :-
 1. A workshop on ' Career Development through Enhancement of Personnel Skills' held on 02/09/2015.
 2. A work shop on 'Maintaining of Accounts & Finance for college efficiency' for non-teaching staff members held on 28/11/2015.
 3. National Seminar on 'Dr. B. R. Ambedkar's Thoughts : A contemporary Relevance' held on 09/04/2016.
 4. National Seminar on 'Silver Jubilee of New Economic Reforms: Balance sheet (1991-2015)' held on 25/04/2016.
- **Conduction** of Surveys :-
 - a) Survey of Management of co-operative Housing Societies
 - b) Survey of Banking Literacy among the students
 - c) Survey of Maharashtra Assembly Elections (2004-2014).

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- **Construction of Extension Building is completed.**
- **Sports ground for outdoor games is developed near college canteen.**
- **Sports Equipments were purchased.**
- **Course on effective communication was conducted .**

7.3 Give two Best Practices of the institution

- **We started Community Flag Hoisting at eight places in local area 13 years ago and same has been continued even today to inculcate spirit of Nationalism.**
- **Thalasemia Detection Camp for the newly entered students (First Year) is organized every year.**
- **For improvement in the academic performance of the students, we conducted crash courses , remedial courses and scholar batch lectures.**

7.4 Contribution to environmental awareness / protection

- Through N.S.S., environmental activities were conducted such as ‘Tree plantation & save energy’ campaigns.
- The students and teachers participated in Swachhata Abhiyan Rally in surrounding area.
- ‘No Plastic/ No Vehicle/ No Mobile Day’ were celebrated stringently during ‘HARMONY’ - Annual Social week of the college to create environment awareness amongst students & teachers.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

SWOC Analysis: In first few years of the development of the college, after its establishment in the year 1995, we were getting students largely from rural background. Due torapid urbanisation of the region now we cater to the needs of students from Rural & Semi-Urban areas .Considering these facts, we state following points as our strengths and weaknesses.

Strengths:

1. We provide higher educational facilities to students from middle and low-income groups and socially underprivileged classes.
2. Motivation is given through good infrastructure and ambience that suits the expectations of the students and parents.
3. We work through cultural and social programs for mobilising latent resources and moulding behaviour of the students.

Strategic Advantages :

1. Robust governance processes, performance review– monthly, quarterly meetings.
2. Ability to work across various faculties horizontally & vertically. Such as Arts , Commerce & SFCs.
3. Agile processes of teaching and learning and transparency inoperations – from admission to evaluation.
4. Adoption of latest technology.
5. Constantly innovating and finding a better way to do things.
6. Trust relationship with stakeholders.

7. Contemporary issues reflected in our dealings and student sensitisation on the same.
8. Organisational and personal learning, sharing knowledge via systematic process.

Weaknesses:

1. Majority of students especially Arts faculty, are first Generation Learners and have obtained school education in vernacular language. This seriously hampers their communication in English.
2. We experience complacency among the students and teachers as well with respect to learning.
3. Dropout due to family obligations, marriages is on higher side .

Opportunities:

1. Rapid urbanization of the area provides opportunity to introduce new programs.
2. Vicinity of the Industrial area will help in developing stronger industry-academia linkages.
3. Agriculture based courses, training needs to be tried out .
4. Possibility of 'skill based courses' can be offered to the students.

Challenges:

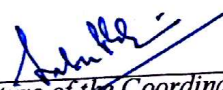
1. Urbanization may create competition due to establishment of new institutions in the region.
2. Changes in improving the standard of teachers and students may compel adoption of new methods of teaching.
3. Coping with the technology for teachers will be the major difficulty.


Strategic Challenges

1. Sustaining student capacity /strength
2. Attracting & retaining talent driven pool of students & teachers
3. Improvement in the delivery mechanism system to cope up with changing world.
4. Instituting confidence in the continuously changing system of higher education.

8. Plans of Institution/Department for next year

1. To conduct Green Audit & Administrative Audit
2. To conduct Self Defense & Career Development Course through WDC
3. To establish Commerce Laboratory
4. Further to improve percentage of successful students at Undergraduate level & Post graduate level through remedial sessions, Crash Courses, Questions banks, Scholar batch lectures etc.
5. To organize Workshops on Communication Skills & Personality Development.
6. To organize International Seminar on Contemporary Issues.
7. To organize Seminars on Relevant Issues for Academic Debate & Discussions.
8. To conduct Skill Development Courses
9. To complete the second cycle of NAAC Reaccreditation.


Signature of the Coordinator IQAC
Name : Mr. Satish R. Pharate


Signature of the Chairperson, IQAC
Name: Dr. (Mrs.) Vaidehi Daptardar

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PRINCIPAL
Adarsh College of Arts & Commerce
Kulgaon-Badlapur (E).

04 OCT 2016



