

ADARSH VIDYA PRASARAK SANSTHA'S

ADARSH COLLEGE OF ARTS & COMMERCE

Kulgaon, Badlapur (E) 421503

[MHCOGN-14487]

The Annual Quality Assurance Report

Academic Year 2017-18

Submitted By

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IQAC Coordinator

Dr. Vaidehi Daptardar
Chairperson, IQAC

ADARSH VIDYA PRASARAK SANSTHA'S
ADARSH COLLEGE OF ARTS AND COMMERCE

The Annual Quality Assurance Report (AQAR)

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ADARSH VIDYA PRASARAK SANSTHA'S
ADARSH COLLEGE OF ARTS AND COMMERCE
The Annual Quality Assurance Report (AQAR)
For
The Academic Year 2017-18
Part – A

1. Details of the Institution

1.1 Name of the Institution	Adarsh College of Arts & Commerce
1.2 Address	Near K.B.M.C. Office, At & Post Kulgaon
City/Town	Badlapur
State	Maharashtra
Pin Code	421 503
Institution e-mail address	adarshcollege@rediffmail.com
Contact Nos.	0251- 2691897/2691819
Name of the Head of the Institution:	Dr. Vaidehi Daptardar
Tel. No. with STD Code:	0251/6943000
Mobile:	09820613685
Name of the IQAC Co-ordinator:	Dr. Sangeeta Pande
Mobile:	9423362201
IQAC e-mail address:	aqaradarsh@gmail.com
1.3 NAAC Track ID	MHCOGN 14487
1.4 NAAC Executive Committee No. & Date:	EC(SC-28)/DO/2017/30.2 Dated 30.10.17
1.5 Website address:	www.adarshcollege.avpskulgaon.net

Web-link of the AQAR:

<http://www.adarshcollege.avpskulgaon.net/aqar>

1.6 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.78	2011	16/09/11 to 15/09/17
2	2nd Cycle	B++	2.84	2017	30/10/17 to 29/10/22

1.7 Date of Establishment of IQAC

2nd November 2011

1.8 AQAR for the year

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

i. AQAR of 2016-17 submitted to NAAC on 06-3-2018

1.10 Institutional Status

University State

Affiliated College Yes

Constituent College No

Autonomous college of UGC No

Regulatory Agency approved Institution Yes (UGC)

Type of Institution Co-education Urban

Financial Status Grant-in-aid UGC 2(f) UGC12B Grant-in-aid + Self Financing

1.11 Type of Faculty/Programme Arts, Commerce, Science

Others (Specify) Extension program of Distance Learning of Yashwantaro Chavan Maharashtra Open University

1.12 Name of the Affiliating University University of Mumbai, Mumbai

1.13 Special status conferred by Central/ State Government UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University No

University with Potential for Excellence/CPE	N/A
DST Star Scheme	No
UGC-Special Assistance Programme	No
UGC-Innovative PG programmes/DST-FIST	No
UGC-COP Programmes	No

2.IQAC Composition and Activities

2.1No. of Teachers	05
2.2No. of Administrative/Technical staff	01
2.3No. of students	03
2.4No. of Management representatives	03
2.5No. of Alumni	01
2. 6 No. of any other stakeholder and Community representatives	01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	02
2.9 Total No. of members	17
2.10No. ofIQAC meetings held	04
2.11 No. of meetings with various stakeholders:	07

Faculty 03 Non-Teaching Staff 03 Alumni 01 Others

2.12 Has IQAC received any funding from UGC during the year? No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.05 National 01 Institution Level 04

(ii) Themes

1. National Seminar on 'Pt. Deendayal Upadhyay's Ekatma Manav Darshan: Relevance in Contemporary world '
2. A work shop on 'Skill Development' for T.Y. Students
3. A one day Training Program for faculty 'Use of language lab'
4. Two Workshops on Capacity Building
5. A Workshop on 'How to make Effective Presentation'

2.14 Significant Activities and contributions made by IQAC

- * Planning and organization of Seminars and Workshops.
- * Skill Development Workshop for T.Y. Students.
- * Two Capacity Building Workshop
- * Yoga day and regular Yoga training on Saturdays for two months
- * Workshops on 1. SEBI 2. How to make effective Presentation
- * Program on 'Awareness about Human Rights'(Presentation by Principal)
- * One Day Seminar on 'Digital Marketing'

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements/Outcomes
(Objective: To create Awareness about New Examination Pattern) a)Welcome Address b)Informing about revised paper pattern c)Conducting parents meeting	a) All the first year students became aware regarding examination pattern and college activities through welcome address. b)Second year students became confident to face examination as they became aware about revised paper pattern.

	c) Parents were satisfied regarding the efforts taken by college
<p>(Objective: To improve Academic quality of the students.)</p> <p>a) Practise tests</p> <p>b) Remedial lectures</p> <p>c) Guidance lectures for T.Y. Students</p>	<ol style="list-style-type: none"> 1. Students writing skill improved through practise tests 2. Weaker students benefitted, there was improvement in their results 3. T.Y. Students results were improved
<p>(Objective: To enhance the skills of the students)</p> <p>a) Encouraging participation in curricular activities</p> <p>b) Organisation of skill development and capacity building workshop</p> <p>c) To conduct Business Fair</p>	<ol style="list-style-type: none"> 1. Students participated in Youth festival, Harmony and Annual gathering and some of them won prizes 2. 91 students benefitted and learnt various skills related to employability. 3. 84 Students benefitted from Capacity Building Workshop and it helped them to enhance their inner qualities. 4. Students participated actively in Business Fair and learnt entrepreneurial skills.
<p>(Objective: To encourage participation in seminars and workshops)</p> <p>a) Encourage teachers to participate in workshops</p> <p>b) To organise Workshop for students</p>	<ol style="list-style-type: none"> 1. Many teachers actively participated in Workshop on revised syllabus. 2. Principal and five teachers attended five days State level Training Program on 'Empowerment of IQAC' 3. Students became aware of working of SEBI.
<p>(Objective: To organise seminars and workshops)</p> <p>a) Organisation of Workshop & Seminars for the teachers fraternity</p> <p>b) Organisation of Workshop & Seminars for the students</p>	<ol style="list-style-type: none"> 1. One day National Seminar on 'Pt. Deendayal Upadhyay's Ekatma Manav Darshan: Relevance in Contemporary world' was organised. 70 people benefitted. 2. Workshop T.Y.B.A Economics was organized on 19/6/2018. 105 Teachers from 55 colleges had intricacies of Syllabus. 3. Students benefitted from Seminar on Digital Marketing and learnt various career opportunities .
Infrastructure Development	New language lab was set up for teachers and students
Any other	Administrative Audit, Gender Audit were conducted

2.16 Whether the AQAR was placed in statutory body Yes Management (√)

Provide the details of the action taken

1. Management gave consent for the conduction of Gender Audit, Administrative Audit
2. Management gave permission for the National Seminar
3. Management asked for implementation of dress code for teaching and non teaching faculty from the academic year 2018-19

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	Nil	---	--
PG	06		All PG	----
UG	07+02(YC MOU)		05	
PG Diploma	-			
Advanced Diploma	-			
Diploma	01			
Certificate	--			
Others				
Total	17			
Innovative	Adarsh Rotary Centre for vocational courses.	-----NA-----		

1.2 (i) Flexibility of the Curriculum: Choice based Credit System, Core and Elective options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	07(UG) and 6 (PG Programs)
Trimester	----
Annual	01(Ph. D.)+02 (YCMOU)

1.3 Feedback from stakeholders* Alumni(√)Parents (√) Employers(√) Students(√)

(On all aspects)

Mode of feedback : Manual(√)

1.4 Whether there is any revision/update of regulation or syllabi?If yes, mention their salient aspects.

Yes. In all the subjects of Second year classes, the syllabus is revised. It became more inclusive of current socio, economic issues. There is thorough change in the examination pattern from 75/25 to 100 for Second Year Classes under C.B.C.S, so the modules are changed accordingly.

1.5 Any new Department/Centre introduced during the year. If yes, give details. :

College applied for starting a new program- six papers of Political science at T.Y. level.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
11	06	03	01	01

2.2No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	04	-	-	-	-	-	-	-	04

2.4 No. of Guest and Visiting faculty and Temporary faculty

09

11

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	--	--	06
Presented	02	08	01
Resource Persons	--	01	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Guidance Lectures for Third Year Classes.
- Smart-Board training for the teachers.
- Interaction between Rank holders of the previous year and Third Year Students of the Current Academic Year.

2.7 Total No. of actual teaching days during this academic year 180 Days

2.8 Examination/ Evaluation Reforms initiated by the Institution:-

- Tutorial and practise class tests are conducted
- On-line question-paper delivery system is implemented as per guidelines of the University of Mumbai for first year and second year Students.
- Practice Tests, assignments and viva-voce are conducted.
- Summative evaluation is as per University of Mumbai guidelines.
- Photocopy of answer books is provided to the students on their demand.
- Ordinance 0.5050 of the Universities Act is followed and action is initiated.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshops

02

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage for Academic Year 2016-17

Sr. .No.	Program/Class	Total No. of Students	No. of students Passed	% of Passing
1	F.Y.B.Com SEM I	222	70	31.53%
2	F.Y.B.Com SEM II	201	37	18.41%
3	S.Y.B.Com SEM III	131	117	89.31%
4	S.Y.B.Com SEM IV	111	95	85.59%
5	T.Y.B.COM SEM V	153	100	65.36%
6	T.Y.B.COM SEM VI	153	136	88.89%
7	F.Y.B.A SEM I	175	106	60.57%
8	F.Y.B.A.SEM II	167	42	25.15%
9	S.Y.B.A. SEM III	124	103	83.06%
10	S.Y.B.A. SEM IV	118	109	92.37%
11	T.Y.B.A. SEM V	104	64	61.53%
12	T.Y.B.A. SEM VI	104	72	69.23%
13	F.Y.B.B.I SEM I	60	39	65.00%
14	F.Y.B.B.I SEM II	58	40	68.96%
15	S.Y.B.B.I SEM III	53	37	69.81%
16	S.Y.B.B.I SEM IV	53	46	69.81%
17	T.Y.B.B.I SEM V	47	37	78.72%
18	T.Y.B.B.I.SEM VI	53	43	81.13%
19	F.Y. B.M.S SEM I	51	07	13.72%
20	F.Y. B.M.S SEM II	49	28	57.14%
21	S.Y. B.M.S SEM III	21	15	71.43%
22	S.Y. B.M.S SEM IV	21	13	61.90%
23	T.Y. B.M.S SEM V	30	19	63.33%
24	T.Y. B.M.S SEM VI	30	19	63.33%
25	F.Y. BAF SEM I	60	45	75.00%
26	F.Y. BAF SEM II	59	51	86.44%
27	S.Y. BAF SEM III	59	43	72.88%
28	S.Y. BAF SEM IV	59	53	89.83%
29	T.Y. BAF SEM V	46	30	65.21%
30	T.Y. BAF SEM VI	46	35	76.08%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. IQAC conducts review meetings and members provide suggestions for improving teaching & learning process.
2. IQAC encourages faculty to make use of ICT for effective delivery mechanism.

3. Feedback forms obtained from the students for teaching and learning evaluation are analysed and the results of the analysis are informed to the concerned teachers for necessary actions.
4. Peer evaluation is also done for evaluation of improving teaching and learning process.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-----
UGC – Faculty Improvement Programme	-
HRD programs	02
Orientation programs	-
Faculty exchange program	-
Staff training conducted by the university	-----
Staff training conducted by other institutions	Principal delivered lectures at Orientation Courses & Refresher Courses of Academic Staff Colleges
Summer / Winter schools, Workshops, etc.	
Staff Academy forum	All Staff members

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily on Contract basis
Administrative Staff	04	01	-	03
Technical Staff	-	-	-	

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Teachers are motivated to participate in the seminars and conferences and they are encouraged to present research papers. Guidance is given to them. Knowledge sharing program is organised where the opportunity is given to all the teachers for paper presentations.

Students are given guidance for project work.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	N.A	-----	-----	-----
Outlay in Rs. Lakhs	N.A	-----	-----	-----

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	---	----	-----
Outlay in Rs. Lakhs	N.A	---	----	---

3.4 Details on research publications

	International	National	Others
Peer Review Journals	01	--	--
Non-Peer Review Journals	--	01	01
e-Journals	01	--	--
Conference proceedings	--	02	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	
Major projects	N.A
Minor Projects	N.A
Interdisciplinary Projects	N.A
Industry sponsored	N.A
Projects sponsored by the University/ College	N.A
Students research projects (other than compulsory by the University)	----
Any other(Specify)	N.A
Total	

3.7 No. of Books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	NIL	01	Nil	Nil	Nil
Sponsoring agencies	--	ICSSR	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations- 10 International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :
 From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year

Total	International	National	State	University	Dist	College
02	---	01	--	---	01.	--

3.18 No. of faculty from the Institution
 who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)
 JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:
 University level State level
 National level International level

3.22 No. of students participated in NCC events:
 University level State level
 National level International level

3.23 No. of Awards won in NSS:
 University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level	N. A	State level	N. A
National level	N. A	International level	N.A.

3.25 No. of Extension activities organized

University forum	---	College forum	03
NCC		NSS	15
		Rotract Club	08

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Workshop on Climate mapping
- Street plays on 'Cleanliness and Protection of Environment'
- Community Flag Hoisting, National Integration Day
- Blood Donation Camp, Thalassemia Awareness and Detection Camp
- Voters Awareness Drive and Voters Registration
- Participation of students in pulse polio surveys
- Celebration of International yoga day

Institutional Social Responsibility –

- Students of Rotract club distributes sweets and clothes in tribal villages during festive season
- College library established library at Kuderan village
- Rotractors organised the program in which stage is provided for Blind people to exhibit their talents.
- Rotractors adopted the school at Thakurwadi village where tree plantation is organised. Colouring of school is also done.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	13 Acres	----	Owned	13 Acres
Class rooms	22	--	Management	22
Laboratories	02(IT, Commerce Lab)	01 Language Lab	Management	03
Seminar Halls	02	-----	Management	02
College General Office	01	---	Management	01
Principal Chamber	01	----	Management	01
Management Office	01	---	Management	01
Gymkhana (Indoor)	01	---	Management	01
University Exam Room	01	01	Management	01
YCMOU Centre		01	Management	01
No. of important equipment's purchased (\geq 1-0 lakh) during the current year.			Management	18
Value of the equipment purchased during the year (Rs. in Lakhs)				Rs.193275/

4.2 Computerization of administration and library

1. Computerization of College office and Library is partially completed.
2. Bar Code system for books for issue to the students is continued.
3. Library has developed its blog <http://adarshcollegelibrary.blogspot.in> for library users. Library information on the blog such as library collection, resources, activities are provided.
4. Fee Receipt Generation and Updation of Admission records are done through computerized system.

5. Online submission of University Examination forms for Sem V & Sem VI examinations, online submission of forms of Govt. Scholarship is in existence from 2011-12

4.3 Library services: (2017-18))

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10977	148175	1594	201210	12571	1685385
Reference Books	12300	2007729	113	31992	12413	2039711
e-Books*	97000	2500.00	3135000	2950	3135000	2950
Journals	79	31252.00	75	32575	75	63827
e-Journals*	6000	2500.00	6000	2950	6000	2950
Digital Database	04	--	04	-----	----	
CD & Video	275	9923	26	--	301	9923
Library automation (Lib. Mngt.)	Partially	--	--	--	--	--
Weeding (Hard & Soft)	2584	279726	--	---	2584	279726
Others (specify)						
Maps	33	2700.00	--	--	33	2700.00
Thesis	01	--	--	--	01	--
MRP (Project)	04	--	--	--	04	--
Bound Volume	350	--	--	--	350	--

* We have subscribed e-resources under UGC-INFONET N-LIST programme.

4.4 Technology up gradation (2017-18)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depts .	Others
Existing	+06 Laptops	21	01	01	01	16	4 Laptop	4 LCD 1 VCD 2 Sound System
Added	01 Laptop	21 (language lab)	00	01	---	1+ 2 Printer	01	---
Total	+07	42	01	02	01		05	7

4.5 Computer, Internet access, training to teachers'and students and any other programme for technology

Up-gradation (Networking, e-Governance etc.)

1. Well-equipped IT lab for Students and Teachers enabling them to complete their assignments.
2. Various National and International e-resources available through INFLIBNET for users.
3. Provision of laptops for departments to make presentations in the classrooms.
4. Academic, administrative instructions are available on College website such as results, upcoming events like organisation of seminars, workshops and student-oriented events.
5. One training Program conducted for teachers on how to use Language Lab .

4.6 Amount spent on maintenance in Lacs/ Thousands

i) ICT	1,23,950.00
ii)Campus Infrastructure and facilities	19,22,928.00
iii) Equipments	4,82,287.00
iv) Others	12,00,250.00

Total **37,29,415.00**

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. International Day of Yoga was celebrated on 21st June 2017 in association with Divine India Youth Association, Mumbai (DIYA).
2. Workshop on 'How to make Effective Presentation' was organised on 3rd July 2017.
3. Seminar for students on 'Digital Marketing: Progress and Prospects' was organised on 13th July 2017
4. A special lecture with power point presentation was organised on Human Rights and issues where Principal Dr. Vaidehi Daptardar gave guidance to students on 18th July 2017.
5. A Skill Development Program was organised for T.Y. Students from 25th Sept to 27th Sept 2017 in collaboration with Art of Living.
6. Training Session was conducted regarding the use of Language Lab on 14th Sept 2017.
7. Two workshops on Capacity Building' were conducted on 11th Sept 2017 and 11th January 2018

5.2 Efforts made by the institution for tracking the progression

We obtain feedback from the past students in the form of graduate attributes during Degree Distribution Certificate. Results are analysed to find out progression of students. For weak students remedial lectures are organised. Feedback is collected from Alumni.

5.3

Students			UG	PG	Ph.D.
a)Total Number of students			1326	179	05
b)No. of students outside the state			Nil		
c)No. of international students			Nil		
	No	%		No	%
Men	488	32.32	Women	1022	67.68

Last Year (2016-17)						This Year(2017-18)					
General	SC	ST	OBC	Phy. Chall.	Total	General	SC	ST	OBC	Phy. Chall.	Total
621	294	98	508	-	1607	622	22 9	97	560	02	1510
Demand ratio 1:1						Dropout % : 2.8 %					

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Although college does not organise special coaching classes for competitive exams, the college organises programs for giving guidance to students on various career opportunities. The library provides books and magazines for preparation of competitive exams. The candidates who have successfully passed the competitive exams were invited to guide students to appear for competitive examinations. Counselling and guidance is given by Principal and teachers. Magazines like Competition Success review, Employment news are made available for students.

No. of students beneficiaries	400
-------------------------------	-----

5.5 No. of students qualified in these examinations

NET	--	SET/SLET	01	GATE	--	CAT	--
IAS/IPS etc.	--	State PSC	01	UPSC	--	Others	--

5.6 Details of student counselling and career guidance

For counselling of the students, class guardians are appointed and counselling service is provided through the interactive sessions organized on monthly basis.

For career guidance the college organizes guest lectures of the experts from different fields. The students are given information about job opportunities available in the fields like information technology, animation , banking , accounting and other services. A program on 'Opportunities in Defence Services' was organized.

No. of students benefitted 350

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	---	---	Approximately 120

5.8 Details of gender sensitization programmes

- 1) A WDC is functioning in the college as per norms laid down by University of Mumbai. WDC works for sensitising students and staff regarding gender related issues.
- 2) A meeting cum orientation lecture for girl students was organised on 16-08-2017
- 3) Gender Audit was conducted to evaluate social conditions of the girl students.
- 4) An orientation was organized to create awareness about importance of maintaining health through Diet on 9-09-2017
- 5) Internal complaints committee is working in the college as per guidelines issued by the Government of Maharashtra 2013.
- 6) A workshop on Contributions of Sister Neevedita was organized for the girl students 12-01-2018
- 7) Women Day was celebrated on 8th march,2018.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State / University level	56	National level	05	International level	01
--------------------------	----	----------------	----	---------------------	----

No. of students participated in cultural events

State / University level	20	National level	01	International level	--
--------------------------	----	----------------	----	---------------------	----

5.9.2 No. of medal / award won by students in Sports, Games and other events.

State / University level	01	National level	03	International level	01
Cultural: State/ University level	03	National level	-	International level	-

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	547	4189910/-
Financial support from other sources	05	10,000/

Number of students who received International / National recognitions 02 (Sports)

5.11 Students organized / initiatives

Rotract Club of Adarsh College, organized several programs. The programs include following.

1. Distribution of cloths and sweets during Diwali Festival.
2. Celebration of Festivals with tribal people at their native places.
3. Organization of teaching sessions for the tribal people.
4. Event management:
5. Health, Hygiene and education activities.

Fairs : State / University level	----	National level	----	International level	---
Exhibition: State/ University level	---	National level	---	International level	----

5.12 No. of social initiatives undertaken by the students 15 (Programs organized under NSS)

5.13 Major grievances of students (if any) redressed Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:-The vision of Adarsh College of Arts & Commerce is to be socially oriented eminent educational institute nurturing talent and advancing knowledge in a vibrant learning environment having quest for quality.

Mission:-

To impart quality educational services as per changing needs of the time.

To make education all-inclusive for students in and around Badlapur from socially underprivileged classes.

To transmit students' potential capacity into Man-Making by encouraging them to learn in competitive atmosphere.

To aim at making good citizens of India having deep rooted Indian Culture.

6.2 Does the Institution has a management Information System

Yes, Institution has MIS provided by the Joint Director of Higher Education, we follow their guidelines and University authorities in this regard. Regular meetings of College Governing Council, Local Managing Committees & other administrative committees are held to deal with matters relating to the college. Every relevant information and statutory requirements are given wide publicity. The reports are obtained through committees and concerned staff members.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- 1) The staff members attend the syllabus revision workshops in the subjects they teach.
- 2) Inputs are shared by the Staff members with the members of the Board of Studies in their respective subjects.
- 3) Departmental Meetings are organized with Principal and Examination Committee to confirm pattern of Question paper in the subjects included in the curriculum.
- 4) Syllabus revision workshops are organized in collaboration with Board of Studies.
- 5) The students are oriented towards preparation of the projects and assignments.

6.3.2 Teaching and Learning

1. Bridge Courses are organized in the beginning of semesters for all classes.
2. Syllabus and Question-paper patterns are discussed with the students in detail.
3. Some sessions are conducted through power-point presentations on appropriate topics.
4. Students are provided with question-banks, question –papers of previous examinations.
5. Assignments are given to the students in the subject-related topics as the part of preparation for examination.
6. Projects are given to the final year students of the Self-Financing Courses and in the subject of Foundation Course.
7. Remedial and crash courses are organized to improve results of the students.
8. Guest or special lectures are organized to widen the awareness of the students.
9. Scholar batch lectures are organized for Third year students.
10. Industrial visits are organized to provide real life experience to the students.

6.3.3 Examination and Evaluation

- 1) Examinations are conducted strictly as per the norms specified by the University of Mumbai.
- 2) The question-papers are set as per the guidelines given by the BOS in the respective subjects.
- 3) Scheme of Marking is prepared before the assessment of the answer-books.
- 4) Assessed papers are moderated by external moderators.
- 5) Time frame specified by the University of Mumbai for the declaration of results is observed.
- 6) Results are declared on website as well as on the notice boards in the college simultaneously.

6.3.4 Research and Development

1. Faculty members are encouraged to present research papers in seminar and conference.
2. The students and teachers are encouraged to write for departmental publications and college magazine.
3. Two faculty members are pursuing Ph.D.

6.3.5 Library, ICT & Physical infrastructure/instrumentation.

1. Students use ICT infrastructure for Project Preparations & the teachers use it for preparation of presentations.
2. Energy Audit is conducted to monitor consumption of electricity.
3. Class Room with smart board is made available for the staff and students to facilitate learning in most vibrant atmosphere.
4. News Paper stand was installed in the library.
5. Separate sitting arrangement provided for girls and boys in the library.

6.3.6 Human Resource Management

Human Resource requirements are discussed in College Governing Council meetings .The requirement of the work force in the teaching and non-teaching staff is calculated based on workload and the present availability of the staff. For new recruitments, approval of the College Governing Council is obtained. Following process is adopted to fill vacancies.

- Wide publicity is given to the vacancies through Newspaper Advertisement.
- Selection process involves screening of applications, personal interview by the panel consisting of representatives of the Governing Body, Principal and senior staff members.
- Additional employees are recruited in the Non-teaching staff for adequate security, Cleanliness & arrangements. The management bears the cost of the salary of these additional staff members.

6.3.7 Faculty and Staff recruitment

1. Lab Attendant:	--
2. Clerical :	02
3. Teaching Staff :	06

6.3.8 Industry Interaction / Collaboration

1. Forum of Free-Enterprise, Mumbai.
2. Rotary Club of Badlapur Industrial Area.
3. University of Mumbai.
4. Pitambari Products Private Ltd.
5. Shobhawat Industries Private Ltd.
6. Bombay Stock Exchange
7. Divine India Youth Association, Mumbai (DIYA)
8. Swami Vivekananda Kendra, Kanyakumari, Badlapur Branch.

6.3.9 Admission of Students

Admissions are given purely on Merit basis through the merit list and as per the process stipulated by the University of Mumbai from time to time.
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6.4 Welfare schemes for

Teaching	<ol style="list-style-type: none">1. Duty Leaves2. Medical Leaves3. FIP4. Study Leaves5. Emergency Financial Aid6. Staff Welfare Activities7. Patpedhi Membership and Loans Scheme8. Advance against salary
Non-teaching	<ol style="list-style-type: none">1. Duty Leaves2. Medical Leaves3. Emergency Financial Aid4. Earned Leave5. Staff Welfare Activities6. Patpedhi Membership and Loans Scheme7. Advance against salary
Students	<ol style="list-style-type: none">1. B.C Scholarship2. EBC Scholarship3. Fee Refund Scheme4. Book Bank Scheme

	5. Fees Reimbursement Scheme 6. Health Check-up 7. Group Insurance
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6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done - Yes

6.7 Whether Academic and Administrative Audit (AAA) have been done? Yes

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Administrative	Yes	Statutory Auditors	Yes	Management, Principal & Internal Auditors
Academic	-	-	No	

6.8 Does the College declare results within 30 days?

For UG Programmes Yes (As per University norms of 45 days from examination)

For PG Programmes Yes (Results are declared by the University of Mumbai)

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The University of Mumbai frames the rules and regulations. We observe the same in the conduct of the examinations.
- The work of question-paper printing is done in-house with the help of Copier and photocopy machines.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Our College has functional autonomy to work in the framework of given set up and as per the provisions of Maharashtra Public Universities Act, 2016.

6.11 Activities and support from the Alumni Association

- 1) Interaction with final year students is organized.
- 2) Ex-students are invited to participate in activities of the committees to deliver lectures and share their experiences.
- 3) Alumni guide the students for cultural competitions.
- 4) Alumni also help for Communal flag hoisting.
- 5) They also guide students on career opportunities.

6.12 Activities and support from the Parent – Teacher Association

- 1) Regular Meeting are held with the Parents and they are asked to give suggestions.
- 2) In Special case, Parents are given counselling through a committee of staff Members.

6.13 Development programmes for support staff

- 1) Support Staff is sent for training / workshops related to Non-Teaching Staff Members.
- 2) Knowledge sharing programmes is organised every year for teaching & non-teaching staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- 1) Installation of Solar Panels is completed..
- 2) Green Campus is maintained by planting trees and maintaining gardens.
- 3) The Environment Committee supervises cleanliness practices.
- 4) Rain-water harvesting is in use.
- 5) No-vehicle Day and No-plastic Day is observed.
- 6) Used papers are re-cycled.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during academic year 2017-18

1. Workshop on Climate Mapping
2. Disaster management Training and Presentations
3. Visit to Bombay Stock Exchange

7.2 Provide ATR based on the plan of actions decided upon at the beginning of the year.

1. Administrative Audit was conducted.
2. Gender Audit was conducted.
3. One day national seminar on 'Ekatma Manav Darshan' was organized.
4. Workshops were conducted for students to improve their inner skills.

7.3 Two Best Practices

Business Fun Fair (Start-Ups)

Goal: To develop entrepreneurial spirit among the students

Context: Students are provided an opportunity to use and sharpen their business skills by collaborating with their friends. They are encouraged to contribute Seed Capital for their Business Model.

Practice: Students are allotted stalls at nominal rent and allowed to sell products either readymade or prepared by themselves. They are given freedom in pricing and marketing.

Evidence of Success: It is observed that the students collaborate with each other and contribute capital to earn reasonable profit from the venture. This activity is gaining increasing response from the students.

Problems: Preparation of project plans and documentation is not done by the students as expected. However, organizing committee helps the students in preparation of business plans.

Community Flag Hoisting

Goal:To create awareness about National Integration and to develop Communal Harmony among the students and community.

Context:It is observed that Flag Hoisting ceremony is attended by few citizens as their national duty. Instead, it is treated as a holiday. To create awareness among members of the community, we encourage organization of Flag Hoisting on Independence Day and Republic Day in residential complexes and private institutions.

Practice: On Independence Day and Republic Day flag hoisting ceremony is organized by residents at 10 different places in the vicinity and the ceremony is co-ordinated by faculty members and NSS volunteers from hoisting to lowering of the national flag. We are conducting this activity of national importance for last 16 years.

Evidence of Success:The residents at the respective places are actively involved in this program and they have accompanied in this venture for 16 years without fail.

Problems: There is absolutely no problem in organizing this activity.

7.4 Contribution to environmental awareness / protection

- Tree Plantation
- Swachhata Abhiyan Rally in surrounding area was organised by the College Students.
- No Plastic, no vehicle Day is observed in College
- Organization of Street Plays and Essay Competitions

7.5 Whether environmental audit was conducted? YES (Green Audit)

7.6 Any other relevant information the institution wishes to add . (for example SWOC Analysis)

STRENGTHS

- Many teachers are using technology in teaching and learning.
- For effective delivery mechanism teachers are using latest examples and Case Studies.
- Student friendly environment..

WEAKNESSES

- Students are shy not ready to open.

OPPORTUNITIES

- Improve the Academic Quality of the students.
- Introduction of new academic programmes.
- Introduction of Certificate Course in various fields. .

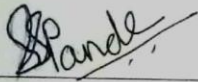
CHALLENGES

- To reduce the failure of students.

8. Plans of the institution for next year

- To organize value added and add-on short term courses
- To organise Seminars and Workshops for students on Capacity Building and enhancement of skills
- Organization of international conference
- Increasing linkages with Industry and other institution
- Strengthening the placement cell activities

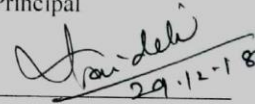
Name: Dr. Sangeeta Pande



Signature of the Coordinator, IQAC

Name: Dr Vaidehi Daptardar

Principal



Signature of the Chairperson, IQAC



PRINCIPAL
Adarsh College of Arts & Commerce
Kulgaon-Badlapur (M)

ADARSH VIDYA PRASARAK SANSTHA'S
ADARSH COLLEGE OF ARTS AND COMMERCE, KULGAON-BADLAPUR
ACADEMIC CALENDAR FOR THE YEAR 2017-2018

1st TERM : 5th JUNE 2017 TO 16th OCTOBER 2017

5th June 2017	:	Reopening of the Degree College.
24th June 2017	:	Welcome Address of Principal -F.Y.B.B.I, F.Y.B.M.S, F.Y.B.A.F
25th June 2017	:	Ramzan Id (Holiday)
6th August 2017	:	Parents' Meet.

10, 11 & 12 August 2017 – Internal Test of Sem. I/III/V

15th August 2017	:	Independence Day (Flag Hoisting 7.30 A.M.).
17th August 2017	:	Parsi New Year (Holiday).
21st August 2017	:	'मातृदिन सोहळा'
25th August 2017	:	Ganesh Chaturthi (Holiday)

26th August to 29th August 2017: Mid Term Vacation

2nd September 2017	:	Bakari Id (Holiday)
30th September 2017	:	Dassera (Holiday)
2nd October 2017	:	Gandhi Jayanti (Holiday)
17th October to 8th November 2017	:	Diwali Vacation.

2ND TERM : 9TH NOVEMBER 2017 TO 30TH APRIL 2018

9th November 2017	:	Reopening of College
1st December 2017	:	Id-E-Milad
10th December 2017	:	Parents' Meet
12th December 2017	:	Intra College HARMONY
15th December 2017	:	Inter Collegiate HARMONY
16th December 2017	:	Business Fair
18th December 2017	:	National Integration Day

20th , 21st , 22nd and 23rd December 2017 : Annual Social and Prize Distribution

25th December 2017	:	Christmas (Holiday)
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26th December 2017 to 1st January 2018: Winter Break

2nd January 2018	:	College Reopening
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23, 24 & 25 January 2018 - Internal Test of Sem. II/IV/VI

26th January 2018	:	Republic Day (Flag Hoisting 7.30 AM)
13th February 2018	:	Mahashivratri (Holiday)
19th February 2018	:	शिवजयंती (Holiday)
2nd March 2018	:	धुलिवंदन (Holiday)
29th March 2018	:	Mahavir Jayanti (Holiday)
30th March 2018	:	Good Friday (Holiday)
14th April 2018	:	Dr. Babasaheb Ambedkar Jayanti (Holiday).
30th April 2018	:	Buddha Pournima (Holiday)

- Note : 1) All Semester (Regular & Repeater) Examinations will be held as per the schedule declared by the University.
2) The Academic Calendar is subject to change as per the direction of Government/ University / Institution.

CHALLENGES

- To reduce the failure of students.

8. Plans of the institution for next year

- To organize value added and add-on short term courses
- To organise Seminars and Workshops for students on Capacity Building and enhancement of skills
- Organization of international conference
- Increasing linkages with Industry and other institution
- Strengthening the placement cell activities

Name: Dr. Sangeeta Pande

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Principal

Signature of the Coordinator, IQAC

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